

**MARLBOROUGH BOARD OF EDUCATION
MEETING MINUTES
Thursday, April 28, 2022 @ 6 pm**

1. Call to Order and Roll Call

Chairperson Wesley Skorski called the meeting to order at 6:01 pm.

BOE Members Present: Wesley Skorski, Louise Concodello, Angela Colantonio, Michele Thomas, Susan Stolfi, Patrick Pabouet, Liz Giannelli, Kerri Barella

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal

2. Pledge of Allegiance

3. Celebrations

Kim Kelley presented a slideshow of the MES students.

4. Public Comments - none

5. Additions to the Agenda

S. Stolfi requested to add a discussion to convene a communications subcommittee. L. Giannelli seconded. Unanimously approved. It is item 9.7 under New Business.

6. Consent Agenda

L. Concodello pulling item 6.5. She would like to stress under Bylaws of the Board item 9321.3(b) the board **MAY** hold hybrid meetings. She also clarified 24 hours notice must be given for members to participate electronically and remote attendance is limited to no more than three times per year. This is not a change but a clarification.

MOTION: That the Board approve the following Consent Agenda items:

6.1 Minutes of 03/24/22 regular business meeting (Encl. 6.1A) and 3/29/22 special meeting (Encl. 6.1B);

6.2 Personnel Actions – none;

6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3);

6.4 Grants – none;

6.5 Approval of Policy Revisions

(REFERENCE: March 24, 2022 Agenda, Encl. 9.3)

L. Concodello moved to approve the consent agenda with the clarification of item 6.5. Seconded by S. Stolfi. Unanimously approved. MOTION CARRIED.

7. Oral Reports

7.1 Advisory Groups • Operations, Wellness & Safety – Dan White

D. White reported the PTO met last night (4/27/22). PTO president provided an update on the late tax filings. There was a great turnout, including new PTO members. He also updated May events: PTO Book Fair is not doing BOGO instead offering a

20% discount with an ice cream social. Continuing with May events: Staff Appreciation luncheon will be held Thursday, May 5th with the PTO delivering flowers prior to student arrival. The PTO movie night at Carter Hill is postponed and will resume next year in its traditional form. Mr. White also reported educational enhancement funds are still available to some of the grade levels.

7.2 Subcommittees

- Operations, Wellness & Safety – Pat Pabouet – no report
- Policy Committee – Louise Concodello - 2/24 was the last meeting, next meeting May 26th at 5:30 pm.
- Board of Finance Liaison – Louise Concodello - there is a meeting tonight at 7 pm. They will be approving minutes from 10 meetings. Public hearing for the town budget is Monday (5/2) for the referendum on Tuesday (5/3).
- AHM – Sue Stolfi – AHM parent presentations beginning tonight. There are two other presentations they are holding in May and June. Drug take back is Saturday (4/30) at two locations. AHM is working on putting up smoke free signs in parks. Coffee with a cop for children in June. AHM and Marlborough parks and recreation are working together for a mental health awareness walk on 6/3.
- SAC Liaison – Kerri Barella – No meeting; no report

7.3 Chairperson

The Board is planning to have a Retreat in early fall for the purpose of self-evaluation and goal-setting, facilitated by CAFE. S. Stolfi expressed a desire to have the Retreat sooner rather than later, and Board consensus was to aim to hold the Retreat in the summer, if possible depending upon CAFE's and Board members' availability. Superintendent Hageman will reach out to CAFE to check availability to have the retreat sooner (possibly July/August timeframe).

7.4 Superintendent and Administrative Team

·Presentation: K-3 Reading Program Update

H. Hageman provided an overview. The presentation has been sent to the board and mirrors the documents sent to parents explaining the tenants of the K-3 reading program. K. Kelley continued with the presentation and H. Hageman added to K. Kelley's presentation. No questions presented.

8. Unfinished Business - none

9. New Business

9.1 Review April Financial Report (Encl. 9.1)

W. Skorski asked for questions or discussion. H. Hageman pointed out a mild winter helped with the budget. Legal fees have slowed down. W. Skorski asked about door hardware expense and D. White explained it was due to wear and tear. It was done in accordance with the fire regulations.

9.2 Discussion and Possible Action Re: Revision to the 2022-23 Academic Calendar to Include Two Additional Early Release Days for Spring Parent Conferences (Encl. 9.2)

MOTION: That the Board approves the revision of the 2022-23 Academic School Calendar to include two additional early release days for spring parent conferences.

H. Hageman explained why she is proposing the calendar be revised. Policy 1101 requires two parent teacher conferences per school year. This is a state statute. Board consensus is to approve the revised calendar.

M. Thomas motioned to approve. K. Barella seconded the motion. Unanimously approved. MOTION CARRIED.

9.3 Discussion and Possible Action Re: 2021-22 End-of-School Year for Students and Teachers (Encl. 9.3)

MOTION: That the Board approves the revision of the school calendar with the student school year ending on Friday, June 17th at 1:00 p.m. and the teacher work year ending on Monday, June 20th.

D. White will notify parents of the calendar change.

K. Barella motioned to approve. L. Concodello seconded the motion. Unanimously approved. MOTION CARRIED.

9.4 Fixed Asset Disposal Request (Encl. 9.4A and Encl. 9.4B)

MOTION: That the Board approve the disposal of various technology items

H. Hageman reviewed the fixed asset school policy 3440. The noted items are computer equipment not functional/not working. In concert with policy H. Hageman has drafted a memo to the First Selectman presenting the items to the town for use and will reach out to fellow superintendents. If not donated the electronics are sent to a recycling company.

S. Stolfi motioned to approve. K. Barella seconded the motion. Unanimously approved. MOTION CARRIED.

9.5 Discussion and Possible Action Re: Equity in School Lunch Pricing

The Board will discuss and take possible action on adjusting the price of school lunches to \$3.05 for 2022-23 in compliance with the equity in school lunch formula.

MOTION: That the Board approve adjusting the price of school lunches by \$0.10 from \$2.95 to \$3.05 for the 2022-23 school year.

H. Hageman reviewed the change. There is no indication federal funding will continue for free school lunches. This is the minimum increase they are required to make. Chartwells has confirmed they can continue to provide healthy meals at this price. The price adjustment must be done to be compliant for reimbursement from the federal government.

L. Concodello motioned to approve. M. Thomas seconded the motion. Unanimously approved. MOTION CARRIED.

9.6 Discussion and Possible Action Re: Participation in Healthy Food Certification Program

MOTION: That the Board approve the motion in its entirety as stated: Implementing the healthy food option of C.G.S. Section 10-215f

Pursuant to C.G.S. Section 10-215f, the Marlborough Board of Education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

W. Skorski explained this must be approved each year.

M. Thomas motioned to approve. L. Concodello seconded the motion. Unanimously approved. MOTION CARRIED.

MOTION: That the Board approve the motion in its entirety as stated: allowing food and beverage exemptions.

The Marlborough Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

M. Thomas motioned to approve. K. Barella seconded the motion. Unanimously passed. MOTION CARRIED.

9.7 Communications Subcommittee

S. Stolfi read her email to W. Skorski proposing a communications subcommittee indicating it could be a short term subcommittee. Extensive discussion ensued on how to develop this subcommittee and what its purpose would be. H. Hageman was asked to participate to provide input based on her experience. It was decided this would be an ad hoc committee. K. Barelli, L. Giannelli, A. Colantonio and S. Stolfi will be the ad hoc committee members and W. Skorski can participate as an ex-officio member. The Ad Hoc Committee will present its recommendations at the August meeting in time to implement accepted recommendations for the new school year. W. Skorski charged the ad hoc committee to set up meetings, agendas. The meetings will need to be posted. **APPROVED.**

10. Public Comments

W. Skorski read an email received from Jen Barone, 11 Heritage Drive

11. Communications

11.1 Staff Vacancy Summary (Encl. 11.1)

12. Future Meetings & Topics

- Staff Appreciation Week: Monday, May 2, 2022 – Friday, May 6, 2022
 - Staff Appreciation Luncheon: Thursday, May 5, 2022
- 2nd Annual Town Budget Public Hearing, Monday, May 2, 2022, 7:00 pm
- Town Budget Referendum, Tuesday, May 3, 2022
- Policy subcommittee meeting, Thursday, May 26, 2022, 5:30 pm
- Next regular business meeting, Thursday, May 26, 2022 6:00 p.m.

13. Adjournment

M. Thomas motioned to adjourn. A. Colantonio seconded the motion. Unanimously approved. MOTION CARRIED. Meeting adjourned at 8:03 pm.

Respectfully submitted,

Tracy Monterville
Clerk

